

Application for Employment

Please note:

1. Applications for employment submitted to Clarence Valley Kitchens & Shopfitting remain on file for a period of 6 months. After this time, Clarence Valley Kitchens & Shopfitting securely destroy all records. It is up to the applicant to submit an up-to-date employment application thereafter.
2. Applications which are not fully completed will not be considered for employment and will be discarded.
3. All employees are required read and sign Clarence Valley Kitchens & Shopfitting's smoking, drug and alcohol policy. Employees may be, at any time, required to submit random urinary samples for drug and alcohol testing.
4. All employees are required read and sign Clarence Valley Kitchens & Shopfitting's Anti Discrimination policy.
5. All employees must adhere to Clarence Valley Kitchens & Shopfitting's Occupational Health and Safety policy.

Personal details:

Full name of applicant: _____

Address of applicant: _____ City: _____ Postcode: _____

Contact number during work hours: _____ After hours contact number: _____

Email address: _____ Date of Birth: _____ Current age: _____

Licences held (including class): Car _____ Truck _____ Forklift _____ Other equipment _____

Position applying for:

Employment type:

Trade Labourer Apprenticeship Office/Admin Other Full-time Part-time Casual

Please list your relevant experience to the above position:

Briefly list your past employment experience:

Employed from _____ to _____ Name of Organisation: _____ Position held: _____

Duties performed: _____

Name of reference: _____ Position: _____ Contact No: _____

Employed from _____ to _____ Name of Organisation: _____ Position held: _____

Duties performed: _____

Name of reference: _____ Position: _____ Contact No: _____